

Red River Valley School Division
ADMINISTRATIVE PROCEDURE E15 -
EXTENDED LEAVES OF ABSENCE (TEACHER)



The Red River Valley School Division Board of Trustees recognizes that there may be circumstances in which a teacher may desire a leave of absence for personal reasons.

Any teacher may request a leave of absence, without pay, in writing to the Superintendent, outlining the reason for and duration of the leave. Any teacher may be granted, upon the teacher's request and approval by the Division, a leave of absence without pay.

During the leave, the teacher may continue participation in group benefits, if permissible under the benefit plans, and shall pay one hundred percent (100%) of the premiums.

An application for leave is not a guarantee that a leave will be granted. Approval of teacher leaves will be subject to the following criteria:

Extensions to leaves will be considered on a case by case basis. After 2 subsequent years of a partial leave, the employee must decide whether to return to the conditions of their contract or formally request to have the contract reduced permanently to the part-time allotment. Extensions beyond a total of 2 consecutive years leave, including secondments, will not be considered.

Leave considerations will follow the Protocol as outlined in this Administrative Procedure and the Red River Valley Teachers' Association Collective Agreement.

Cross Reference:		
Adoption Date: January 19, 2016	Amendment Date: May 27, 2019	Page: 1 of 1